



KCP Annual General Meeting Minutes

Present: Andree Day (Past Chair), Janet Ness(Vice-Chair), Lianne Romans,
Janis Stone (Treasurer), Erin Coon

Absent: Bob Buckley (Secretary), Dorothy McCallion

Meeting held Wednesday September 20th at 7:00pm

Location: 481 Welham Rd., Unit #12

Meeting started at: 7:08pm

I. Welcome and introduction by Lianne Romans, Meeting chair

...Welcomed attendees/sign in sheet

...Forms such as code of conduct, financials, board descriptions, etc. given to attendees

...Introduction of board members present and names of those absent

II. Approval of Minutes from the last AGM - Lianne Romans, Meeting Chair

...Presented

...Question by Jen Raedts re: Year end membership dates and clarification on voting... "If we are paid members from last season does it give us voting rights tonight even though a new season is starting?". Clarified via Lianne

...Acceptance moved by Julie Underhill (1st) and Ann Johnson (2nd)... carried

III. Financial Review and approval - Andree Day, Past Chair

...Profit and loss and balance sheet prepared and presented

...Discussion of healthy balance in revenue vs deficit

...Discussion on 3rd show as lost money

...Question by Ann Johnson re: Extra show at Christmas and revenue...not actually KCP. Umbrella of KCP. Used show to promote KCP.

...Royalties for the next season's shows are paid

...Acceptance moved by Janis Stone (1st) and Gillian Johnston-Lacroix(2nd)...carried

IV. 2017-2018 Season - Janet Ness, Vice Chair

...Discussion of Peter Pan Jr.

58 talented kids, two casts, female peter pan and 1 female captain hook

Still looking for more production team members

Hoping to use set items for both Peter Pan Jr and Oliver (as designer for both) to save costs

Meeting with Woody at Georgian College to discuss Sound, etc. Monday

...Discussion of Oliver

Also double cast and lots of new faces in the show

Auditions are done and rehearsals set to start in October

Email already sent out to cast and production team
...No questions

V. Volunteer Awards - Andree Day, Past Chair

....Honorable mentions to Owen Wass and thanks to volunteers overall
...(Adult) Volunteer Award presented by Andree Day to Julie Bauman (FoH)
...(Youth) Volunteer Award presented by Owen Wass to Elliot Raedts (acknowledged help he gives in keeping rehearsal space clean)
...Pictures taken of award winners

VI. Presentation of new by-laws and articles - Lianne Romans, Meeting Chair

...Discussion of 2002 archaic by-laws that did not address present needs, etc
...Rewrote By-laws/codes of conduct/etc. to include tools and a level of transparency
...Governance and restructuring to have new titles and responsibilities of Board of Directors
...Alan McNair Question re: By-laws been adopted and pre-approved? Lianne confirmed Yes.
Quorum reached
...Brief perusal of the documents given with descriptions. Forms emailed to some attendees prior to AGM
...Discussion of separate Youth and Adult Codes of conduct
...No other questions

VII. Election of Directors - Lianne Romans, Meeting Chair

...Discussion of succession planning
...Ballots done for those positions with several nominations
...Statement done to encourage those to introduce themselves and nominate should they wish as long as those nominated are eligible (Board experience and/or 10+ hours volunteering)
...Sandra Ballantyne will be the one to count and watch as ballots filled. Motion carried by Julia Bauman (1st) and Alan McNair (2nd)

- a) Chair: Andree Day nominated Lianne Romans. Accepted. No other nominations. Declared
- b) Vice-Chair: Julie Underhill nominated. She accepted with no other nominations. Declared.
- c) Executive Producer: Andree Day nominated. Accepted with no other nominations. Declared.
- d) Secretary: Mandy Bortolussi nominated. Accepted with no other nominations. Declared.
- e) Treasurer: Lorie Hanley nominated. Accepted with no other nominations. Declared.
- f) Dir for Sponsorship & Fund Raising: Dan Stuart nominated. Accepted with no other nominations. Declared.
- g) Dir for Marketing & Communications: Jessica Corner & Bryan Johnstone nominated. Both talked about who they were and why they would do well. Ballots filled. By majority vote - Bryan Johnstone declared.

- h) Dir for Programming: Erin Coon & Mariah Johnstone nominated. Both talked about who they were and why they would do well. Ballots filled. By majority vote - Erin Coon declared.
- i) Dir for Facilities: Laurie-Ann Stuart nominated. Accepted with no other nominations. Declared.

VIII. Introduction of new Board of Directors - Lianne Romans, Meeting Chair

...New board members introduced and congratulated.

...Nominees thanked

...Appreciation and acknowledgement of previous board members 'passing the torch'

KCP Board of Directors for 2017-2018

Chair.....Lianne Romans
Vice-Chair.....Julie Underhill
Executive Producer.....Andree Day
Secretary.....Mandy Bortolussi
Treasurer.....Lorie Hanley
Sponsorship & Fundraising.....Dan Stuart
Mrketing & Communications...Bryan Johnstone
Programming.....Erin Coon
Facilities.....Laurie-Ann Stuart

IX. Next Meeting - New Chair

...include old and new board members to ensure proper transition

...Tuesday or Wednesday Evenings in past

...Confirmed October 4th at the BMO office downtown for 6:00pm.

...Contact details given by new board members

X. Adjournment - Lianne Romans, Meeting Chair

...Discussion of Fisher Auditorium renovation proposed by city presented Julie Underhill as city needs input. Proposal meeting Monday night (25th) at 7pm. Timeline for 2019 finish.

...Last action was thanking the 2016-2017 Board. Motion to adjourn Alan McNair (1st) and Owen Wass (2nd) ...carried